

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
TUESDAY, OCTOBER 31, 2017  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session.  
Commissioner Paula Gentry was not present.**

**1. Invocation and Pledges**

Prayer said by Judge Fowler

**2. Consider and take action on approval of:**

**A. The minutes of previous meeting:**

Motion to approve the minutes of previous meeting as written made by Don Gross

Second by Frank Berka

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on October 16th)

**B. Payroll changes:**

Motion to approve payroll changes made by Mike Spencer

Second by Don Gross

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

**C. Payroll:**

Motion to approve payroll made by Mike Spencer

Second by Don Gross            Frank Berka abstained

Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

**D. Budget amendments:**

No action needed.

**E. Accounts payable:**

**Bills Previously Paid:**

Motion to approve accounts payable made by Mike Spencer

Second by Don Gross

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; list of positions and salaries; and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record all documents listed above made by Don Gross

Second by Frank Berka

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

**3. Hear annual presentation by Upshur TEEA.**

The Court heard a presentation from Joyce Raabe of the Upshur TEEA and she asked the court if they would declare November as TEEA month in Upshur County.

No action needed.

**4. Discuss and take action to approve resolution declaring November TEEA month in Upshur County.**

Motion to declare November TEEA month in Upshur County made by Mike Spencer

Second by Don Gross

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**5. Discuss and take action to approve resolution authorizing county grant to Meals on Wheels Ministry.**

Motion to approve the grant for the Meals on Wheels Ministry made by Mike Spencer  
Second by Don Gross  
Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.  
Copy attached

**6. Discuss and take action to approve Memorandum of Understanding between Upshur County and the Texas Attorney General regarding the placement of Wifi in the Courthouse.**

Motion to approve the Memorandum of Understanding with the Texas Attorney General to place Wifi in the Courthouse made by Don Gross  
Second by Mike Spencer  
Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.  
Copy attached.

**7. Discuss and take action to request that the County Auditor conduct the required annual audit of the Sheriff's office, District Attorney's office and Constable Pct. 2 of all seized and/or forfeited property under Code of Criminal Procedure Chapter 59.**

Motion to request the County Auditor perform the stated audits made by Don Gross  
Second by Mike Spencer  
Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.

**8. Discuss and take action to approve Verizon agreement for Elections Administrator.**

Motion to approve the Verizon agreement for the Election Administrator made by Mike Spencer  
Second by Frank Berka  
Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.  
Copy attached.

**9. Discuss and take action to adopt COBRA rate of FY 2018.**

Motion to approve the suggested COBRA rates for FY 2018 made by Frank Berka  
Second by Mike Spencer  
Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.  
Copy attached.

**10. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.  
Bills previously approved placed into minutes for recording purposes only.  
Jury payroll placed into minutes for recording purposes only.

